



Online Application Instructions

- 1) After you are redirected to the Regence BlueShield website, review the statement and *click "Continue"*
- 2) Enter required zip code, gender, birth date, tobacco usage, and *click "Next"*
- 3) *Click "Apply"* on the plan you selected on our website.
- 4) Review the plan information and *click "Apply"* again.
- 5) Enter the required account information including name, e-mail address, phone number, and challenge questions. *Click "Done"*
- 6) Create a username and password. *Click "Login"*
- 7) Review your selections and *click "Continue Your Application"*
- 8) Enter your complete address and all other required information.
- 9) Answer the "Yes" or "No" questions regarding your current or prior coverage.
- 10) Review your selections and *click "Done"*.
- 11) Choose to "Sign Electronically" (recommended) or mail in your paper application. *Click "Next"*
- 12) Affirm your information and enter your name twice. Click "Submit". On the following page *click "Next"*
- 13) The next section is the Standard Health Questionnaire. Review the parts and *click "Next"*
- 14) Click either "Yes" or "No" to the following questions. Clicking "Don't Know" will hold up your application. In most cases all of the answers are "No". *Click "Next"*.
- 15) Review your information and *click "Next"*
- 16) Review information about the SHQ and *click "Next"*
- 17) Enter phone number, height, weight, gender, and e-mail address. *Click "Next"*
- 18) Review medical questions and mark "Yes" or "No". If "Yes", provide additional information when prompted. *Click "Next"*

19) Repeat above procedure for all of the following sections.

20) Answer the following “Yes” or “No” Questions. *Click “Next”*

21) Click on “Use Electronic Signature”. Check the boxes and enter your name twice.
Click “Home”

Your Application has been received!

You will receive an email from Regence within 10 business days informing you of your Acceptance or Denial.